



CALL FOR CONTRACT TITLE: "Reconstruction and upgrading works for border crossing point Delchevo for the Project "Renovated and Upgraded Border Crossing Points with Bulgaria in line with EU Standards" Location: Delchevo

Grant EU/WS_01, financed with IPA funds of the European Union under IPA III /2024/453-963

Minutes of Site Visit and Information Meeting

1. Introduction

Customs Administration of the Republic of North Macedonia, st. Lazar Lichenoski 13, 1000 Skopje , is acting as the Contracting Authority (CA) and will manage this Contract by undertaking the role of the Contracting Authority according to the PRAG Conditions of Contract.

The Final Beneficiarie of the Project is Sector for Administrative and technical affairs of the Customs Administration of the Republic of North Macedonia.

2. Site Visit

The Site Visit for the above mentioned call for Contract was organized on 4th December 2025 at the area of the Border Crossing Point Delchevo.

The Site Visit started at 11:00 CET on 4th December 2025 and included visit of the site for planned reconstruction and upgrading of key components of the border crossing point Delchevo, including architectural, structural, electrical, mechanical and road infrastructures.

Ms. Marija Trajanovska representative from Customs Administration briefly informed about the Agenda and other formalities of the Site Visit. Ms. Trajanovska emphasized that this Site Visit is optional for the potential bidders interested to bid for this tender. The present representatives of the economic operators were also invited (interested bidders) to attend the Information Meeting scheduled for the same day at 12:00 CET in the offices at the Border Crossing Point Delchevo (Customs Administration Building). Also, she mentioned that prior the Information Meeting, the participants will have to sign the Attendance list and to receive Attendance Certificate.

All attendees accompanied by Ms. Dijana Mickovikj representative from the Customs Administration and other Customs Administration representatives together walked along the location. They were informed of the scope of the project and description of the works in brief. This information were related to works for reconstruction of Administrative Building, reconstruction and upgrading of the Customs Clearance Terminal – reconstruction of the existing facility for goods customs clearance and expansion by adding an upper floor, reconstruction of road traffic infrastructure within the Border Crossing Area - full reconstruction of the road infrastructure, along with terminal car park, including asphalt surfaces and traffic layouts.



The Site Visit finished at 11:40 CET.

3. Information Meeting

The Information Meeting commenced at 12:00 CET.

Ms. Trajanovska once again welcomed all attendees and introduced Ms. Dijana Mickovikj, Mr. Aleksandar Chuchurski - representatives of the Customs Administration and Mr. Ivica Georgiev, representative of the Ministry of Interior.

Ms. Trajanovska emphasized that this Information meeting is optional for potential bidders and informed them that the Customs Administration of the Republic of North Macedonia would act as a Contracting Authority for the Project. This project will be financed through IPA and the Final Beneficiary of the Project is Sector for Administrative and technical affairs of the Customs Administration of the Republic of North Macedonia.

Also, attendees were informed that the procurement procedure for the Contract is conducted in accordance to PRAG rules (Practical Guide to procurement and grant award procedures for EU external actions), starting from the publication of the call for Works Contract and the PRAG Contract model will be applied. The deadline for asking questions to Contracting Authority is 18 December 2025, also was noted that the question shall be only in English at the official e-mail address of Customs Administration published in the Instructions to tenderers. The answers to all received questions within the deadline will be published on the web sites of CA no later than 8 days before deadline for submission of tenders.

The deadline for submission of Tender is 8th of January 2026, by 12:00 CET at the archive of the CA. The evaluation will be performed in accordance to the criteria noted in the TD. Attendees were instructed to pay particular attention to all parts of the tender dossier. If additional clarifications are needed, to use the period until December 18, when is the deadline for asking questions to Contracting Authority. It has been emphasized that the project documents and correspondence shall be in English. The attendees were informed that the meeting minutes will be prepared from the Information meeting which will be published on Customs Administration website in forthcoming days.

4. Discussion

Representatives from Customs Administration opened the “questions and answers” session. There were no questions to be answered at the meeting, and attendees were once again reminded that they have opportunity until December 18th to officially address any necessary clarifications and possible questions. Also, attendees were reminded to receive the Certificate of Attendance and wish a good luck in the competition with the aim of getting the best quality of works. The Information meeting was closed at 12:20 CET.